

## TUOLUMNE CITY SANITARY DISTRICT

TCSD  
18050 BOX FACTORY ROAD  
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### REGULAR MEETING STAFF REPORT

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To: Board of Directors  
From: Jeff Cooley, General Manager  
Subject: General Manager Report  
Date: February 3<sup>rd</sup>, 2026

Agenda Item: 6 (b)

The General Manager is actively collaborating with staff and consultants on several critical initiatives. These include

- **CA Department of Finance Prop 1 Grant Audit of TCSD Grants**

The California Department of Finance, in coordination with the State Water Resources Control Board, conducted an audit to verify that grant expenditures complied with all requirements and that deliverables were fully met. The audit process is not complete. Staff joined the Dept. of Finance in a exit meeting and they stated that the District complied with all aspects of the grant requirements, other than not issuing a Request for Qualifications (RFQ) or properly vetting Black Water prior to signing them as the District engineers

- **Rate Study Completed**

Staff assisted in compiling all the necessary information for the consultant to conduct the sewer rate study for the District. Brenda deserves special recognition for her efforts in compiling all the necessary information.

- **Sewer System Management Plan**

District staff has initiated a comprehensive audit of the current Sewer System Management Plan (SSMP) to evaluate its effectiveness, ensure continued compliance with State Water Resources Control Board Order No. 2006-0003-DWQ (and any subsequent amendments), and identify opportunities for improvement in light of recent operational experience, regulatory updates, and system changes. The audit process is currently underway and includes review of maintenance records, spill history, inspection data, and program implementation effectiveness. Upon completion of the audit, staff will prepare and present recommended updates to the SSMP for Board consideration and approval later this year. This proactive effort will help maintain the District's certification status and support ongoing goals of protecting public health and water quality through effective sewer system management. Staff will provide a more detailed update following completion of the audit phase.